

PRE-ORDER FOOD & BEVERAGE FORM

To : HR/GA Section

From : _____

Guest Information

Priority : VIP Customer Audit

Company name : _____

Reasons for contacting : _____

Guest name & Position

Name	Position
1	
2	
3	
4	
5	
6	
7	
8	
9	
10	

Participants

AOTH	STX-T	AATH
1	1	1
2	2	2
3	3	3
4	4	4
5	5	5

Food & Beverage : Thai Food Bento

Arrival Details

Date & Time : _____

Food Allergy : _____

Reconfirm	Approved by	Checked by	Requested by
(HR&GA SECTION)	(DEPARTMENT)		
Date :	Date :	Date :	Date :